



PART OF THE USA TODAY NETWORK

Order Confirmation for Ad #: 0005584337

**Customer:** CITY OF RENO - LEGALS  
**Address:** 1 E 1ST ST FL 2  
 RENO NV 89501 USA  
**Acct. #:** REN-0000000783  
**Phone:** 7753342030  
 cityclerk@reno.gov  
 CITY OF RENO - LEGALS  
**Ordered By:** City Clerk's Office

OrderStart Date: 02/10/2023

Order End Date: 02/10/2023

<u>Tear Sheets</u>	<u>Affidavits</u>	<u>Blind Box</u>	<u>Promo Type</u>	<u>Materials</u>	<u>Special Pricing</u>	<u>Size</u>
0	1					2 X 27.00
<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Method</u>	<u>Payment Amount</u>	<u>Amount Due</u>	
\$235.00	\$0.00	\$235.00	Credit Card	\$235.00	\$0.00	

**Ad Order Notes:**

Sales Rep: KFurnace

Order Taker: KFurnace

Order Created 02/03/2023

Product	# Ins	Start Date	End Date
02-10-23,	1	02/10/2023	02/10/2023
02-10-23,	1	02/10/2023	02/10/2023

\* ALL TRANSACTIONS CONSIDERED PAID IN FULL UPON CLEARANCE OF FINANCIAL INSTITUTION

**Text of Ad:** 02/03/2023

**NOTICE OF PUBLIC HEARINGS**

**NOTICE IS HEREBY GIVEN** that the City Council of the City of Reno will hold the below listed public hearing in the Council Chambers of the Reno City Hall, One East First Street, First Floor, on **February 22, 2023** commencing at the time indicated.

**10:00 a.m - LDC23-00002 (1045 Hoge Road Master Plan and Zoning Map Amendments)**

A request has been made for: 1) a Master Plan amendment from Unincorporated Transition (UT) to Single-Family Neighborhood (SF), and; 2) a zoning map amendment from Unincorporated Transition - 5 acres (UT-5) to Single-Family Residential - 3 units per acre (SF-3). The ±3acre site is located northwest of Hoge Road ±670 feet west of its intersection with Mason Road.

**10:00 a.m - ANX23-00001 (1045 Hoge Road Annexation)**

A request has been made for annexation of one ±3 acre parcel located northwest of Hoge Road ±670 feet west of its intersection with Mason Road. The subject site is located within the City of Reno Sphere of Influence and has a Master Plan land use designation of Unincorporated Transition (UT). Upon annexation, the subject site will have a zoning designation of Unincorporated Transition - 5 acres (UT-5).

Those who wish to submit public comment relative to the above, may do so by submitting public comment through the online public comment form found at Reno.Gov/PublicComment, email to PublicComm ent@reno.gov or leave a voicemail at 775-393-4499. Comments received prior to 4:00 p.m. on the day preceding the meeting will be transcribed, provided to City Council for review, and entered into the record. Comments received after 4:00 pm on the day preceding the meeting will be provided to City Council for review prior to adjournment, and entered into the record.

**All interested persons are invited to present testimony.**

MIKKI HUNTSMAN, CLERK AND CLERK OF THE RENO CITY COUNCIL  
 No 5584337

February 10, 2023

## **NOTICE OF PUBLIC HEARINGS**

**NOTICE IS HEREBY GIVEN** that the City Council of the City of Reno will hold the below listed public hearing in the Council Chambers of the Reno City Hall, One East First Street, First Floor, on **February 22, 2023** commencing at the time indicated.

### **10:00 a.m – LDC23-00002 (1045 Hoge Road Master Plan and Zoning Map Amendments)**

A request has been made for: 1) a Master Plan amendment from Unincorporated Transition (UT) to Single-Family Neighborhood (SF), and; 2) a zoning map amendment from Unincorporated Transition – 5 acres (UT-5) to Single-Family Residential – 3 units per acre (SF-3). The ±3acre site is located northwest of Hoge Road ±670 feet west of its intersection with Mason Road.

### **10:00 a.m – ANX23-00001 (1045 Hoge Road Annexation)**

A request has been made for annexation of one ±3 acre parcel located northwest of Hoge Road ±670 feet west of its intersection with Mason Road. The subject site is located within the City of Reno Sphere of Influence and has a Master Plan land use designation of Unincorporated Transition (UT). Upon annexation, the subject site will have a zoning designation of Unincorporated Transition – 5 acres (UT-5).

Those who wish to submit public comment relative to the above, may do so by submitting public comment through the online public comment form found at [Reno.Gov/PublicComment](http://Reno.Gov/PublicComment), email to [PublicComment@reno.gov](mailto:PublicComment@reno.gov) or leave a voicemail at 775-393-4499. Comments received prior to 4:00 p.m. on the day preceding the meeting will be transcribed, provided to City Council for review, and entered into the record. Comments received after 4:00 pm on the day preceding the meeting will be provided to City Council for review prior to adjournment, and entered into the record.

**All interested persons are invited to present testimony.**

MIKKI HUNTSMAN, CLERK AND CLERK OF THE RENO CITY COUNCIL

*Thank you for your planning application submittal. The following information is to be populated into the interactive form for public notice as required by Reno Municipal Code. The form will produce a PDF version of the Public Notice sign for you to print and post at the project proposal location. If you have any questions concerning this process, please contact (775) 334-2030.*

To get started go to:

<https://www.reno.gov/government/departments/development-services/planning-and-engineering-applications> Select the “**Other Resources**” dropdown and select the applicable form for **Public Hearing Notice – City Council**

***Your case is scheduled for the February 22, 2023, City Council Meeting at 10 AM.***

***Please enter the meeting date and time, case number, case name and planner’s name into the corresponding fields. Also, you must input the Applicant’s name as listed on the application.***

**CASE NO: ANX23-00001**

**CASE NAME: 1045 Hoge Road Annexation**

**PLANNER: Grace Mackedon**

*Please copy and paste the below project description into the DESCRIPTION field:*

---

**A request has been made for annexation of one ±3 acre parcel located northwest of Hoge Road ±670 feet west of its intersection with Mason Road. The subject site is located within the City of Reno Sphere of Influence and has a Master Plan land use designation of Unincorporated Transition (UT). Upon annexation, the subject site will have a zoning designation of Unincorporated Transition – 5 acres (UT-5).**

Those who wish to submit public comment relative to the above, may do so by submitting public comment through the online public comment form found at Reno.Gov/PublicComment, email to PublicComment@reno.gov or leave a voicemail at 775-393-4499. Comments received prior to 4:00 p.m. on the day preceding the meeting will be transcribed, provided to City Council for review, and entered into the record. Comments received after 4:00 pm on the day preceding the meeting will be provided to City Council for review prior to adjournment, and entered into the record.

---

*Once you have populated all required fields please download the form and review it to ensure the posting notice information is complete and correct. This may be printed at a sign shop or copy center of your choosing. Please note that the format is 36 inches wide by 48 inches tall and must be printed on astrobright yellow paper.*

***Maps of number of postings and posting locations have been provided via email.***

***The public notice sign(s) must be on site no later than February 10, at 5:00 p.m.***

***Please submit legible photographic proof of posting to our office at 1 East First Street, 2<sup>nd</sup> Floor or via email to cityclerk@reno.gov. Signs must be clear and legible.***



Date & Time: Fri, Feb 10, 2023, 08:09:56 PST  
 Position: +039.573433° / -119.8417110° (±28.3ft)  
 Altitude: 5237ft (±48.1ft)  
 Datum: WGS-84  
 Azimuth/Bearing: 086° N86E 1529mils Magnetic (±14°)  
 Elevation Angle: -89.5°  
 Horizon Angle: -89.8°  
 Zoom: 1.0X  
 PUBLIC NOTICE 1045 HOGE ROAD

# PUBLIC NOTICE

A PUBLIC HEARING WILL BE HELD BY THE RENO CITY COUNCIL IN THE CITY COUNCIL CHAMBERS AT RENO CITY HALL, 1 EAST FIRST STREET, RENO, NEVADA

**HEARING DATE & TIME:** WEDNESDAY February 22, 2023 at 10:00 AM  
**APPLICANT:** Poyi Chen  
**CASE NUMBER:** ANX23-00001  
**PROJECT NAME:** 1045 Hoge Road Annexation

**DESCRIPTION:** A request has been made for annexation of one ±3 acre parcel located northwest of Hoge Road ±670 feet west of its intersection with Mason Road. The subject site is located within the City of Reno Sphere of Influence and has a Master Plan land use designation of Unincorporated Transition (UT). Upon annexation, the subject site will have a zoning designation of Unincorporated Transition - 5 acres (UT-5).

Those who wish to submit public comment relative to the above, may do so by submitting public comment through the online public comment form found at Reno.gov/PublicComment, email to PublicComment@reno.gov or leave a voicemail at 775-393-4398. Comments received prior to 4:00 pm on the day preceding the meeting will be transcribed, provided to City Council for review and entered into the record. Comments received after 4:00 pm on the day preceding the meeting will be provided to City Council for review prior to adjournment and entered into the record.

RECEIVED  
 FEB 10 2023  
 CITY CLERK

Staff reports will be available for review the Friday prior to the public hearing at [www.reno.gov](http://www.reno.gov)

Grace Whited - 657-4691  
 CITY OF RENO  
 Development Services Department  
 P.O. Box 1900  
 Reno, NV 89505



Do not remove this sign until after the hearing date.

HEARING DATE & TIME: WEDNESDAY February 22, 2023 at 10:00 AM  
 APPLICANT: Poyi Chen  
 CASE NUMBER: ANX23-00001  
 PROJECT NAME: 1045 Hoge Road Annexation  
 DESCRIPTION: A request has been made for annexation of one ±3 acre parcel located northwest of Hoge Road ±670 feet west of its intersection with Mason Road. The subject site is located within the City of Reno Sphere of Influence and has a Master Plan land use designation of Unincorporated Transition (UT). Upon annexation, the subject site will have a zoning designation of Unincorporated Transition - 5 acres (UT-5).

Those who wish to submit public comment relative to the above, may do so by submitting public comment through the online public comment form found at Reno.gov/PublicComment, email to PublicComment@reno.gov or leave a voicemail at 775-393-4398. Comments received prior to 4:00 pm on the day preceding the meeting will be transcribed, provided to City Council for review and entered into the record. Comments received after 4:00 pm on the day preceding the meeting will be provided to City Council for review prior to adjournment and entered into the record.

Staff reports will be available for review the Friday prior to the public hearing at [www.reno.gov](http://www.reno.gov)

Grace Whited - 657-4691  
 CITY OF RENO  
 Development Services Department  
 P.O. Box 1900  
 Reno, NV 89505

Do not remove this sign until after the hearing date.

Date & Time: Fri, Feb 10, 2023, 07:53:45 PST  
 Position: +039.573340° / -119.840291° (±15.0ft)  
 Altitude: 5226ft (±1.8ft)  
 Datum: WGS-84  
 Azimuth/Bearing: 01.4° N14E 0249mils Magnetic (±13°)  
 Elevation Angle: -88.3°  
 Horizon Angle: -89.6°  
 Zoom: 1.0X  
 PUBLIC NOTICE 1045 HOGE ROAD 2

# PUBLIC NOTICE

A PUBLIC HEARING WILL BE HELD BY THE RENO CITY COUNCIL IN THE CITY COUNCIL CHAMBERS AT RENO CITY HALL, 1 EAST FIRST STREET, RENO, NEVADA

HEARING DATE & TIME: WEDNESDAY February 22, 2023 at 10:00 AM

APPLICANT: Poyi Chen

CASE NUMBER: ANX23-00001

PROJECT NAME: 1045 Hoge Road Annexation

**DESCRIPTION:** A request has been made for annexation of one ±3 acre parcel located northwest of Hoge Road ±670 feet west of its intersection with Mason Road. The subject site is located within the City of Reno Sphere of Influence and has a Master Plan land use designation of Unincorporated Transition (UT). Upon annexation, the subject site will have a zoning designation of Unincorporated Transition – 5 acres (UT-5).

Those who wish to submit public comment, either in person or by mail, may do so by submitting public comment through the online public comment form found at Reno.gov. Public comment, email to [publiccomment@reno.gov](mailto:publiccomment@reno.gov) or by calling 775-393-4499. Comments received prior to 4:00 p.m. on the day preceding the hearing will be transcribed, provided to City Council for review, and entered into the record. Comments received after that time will be provided to City Council for review prior to adjournment, and entered into the record.

Staff reports will be available for review the Friday prior to the public hearing at [www.reno.gov](http://www.reno.gov)

Grace Whited - 657-4691  
 CITY OF RENO  
 Development Services Department  
 P.O. Box 1900  
 Reno, NV 89505



Do not remove this sign until after the hearing date.

RECEIVED  
 FEB 10 2023  
 CITY CLERK

A  
 C  
 H  
 HEAR  
 APPLI  
 CAS  
 PROJECT N  
 DESCRIPTIO  
 A request has  
 Transition (U  
 amendment f  
 Residential –  
 Road ±670 fee

Those who wish to submit public comment, either in person or by mail, may do so by submitting public comment through the online public comment form found at Reno.gov. Public comment, email to [publiccomment@reno.gov](mailto:publiccomment@reno.gov) or by calling 775-393-4499. Comments received prior to 4:00 p.m. on the day preceding the hearing will be transcribed, provided to City Council for review, and entered into the record. Comments received after that time will be provided to City Council for review prior to adjournment, and entered into the record.

Staff report

Grace Whited  
 CITY OF RENO  
 Development Services Department  
 P.O. Box 1900  
 Reno, NV 89505

Do not remove this sign until after the hearing date.

Date & Time: Fri, Feb 10, 2023, 08:10:21 PST

Position: +039.573413° / -119.841715° (±15.1ft)

Altitude: 5246ft (±11.7ft)

Datum: WGS-84

Azimuth/Bearing: 013° N13E 0231mils Magnetic (±13°)

Elevation Angle: ±11.2°

Horizon Angle: ±01.4°

Zoom: 10x

PUBLIC NOTICE 1045-HOGE ROAD 3, 4

**PUBLIC NOTICE**

A PUBLIC HEARING WILL BE HELD BY THE RENO CITY COUNCIL IN THE CITY COUNCIL CHAMBERS AT RENO CITY HALL, 1 EAST FIRST STREET, RENO, NEVADA

HEARING DATE & TIME: WEDNESDAY February 22, 2023 at 10:00 AM

APPLICANT: P+J Ochs

CASE NUMBER: AN22-0091

PROJECT NAME: 1045 Hoge Road (AN220091)

DESCRIPTION: A request has been made by the applicant for a Conditional Use Permit for a residential development on the subject site. The subject site is located within the City of Reno, Nevada and the Master Plan and Land Use Ordinance of the City of Reno, Nevada. The applicant is requesting that the City Council approve a Conditional Use Permit for the subject site.

City of Reno  
Development Services Department  
PO Box 1000  
Reno, NV 89502

Grace Whitted | 657-4691

RENO

**PUBLIC NOTICE**

A PUBLIC HEARING WILL BE HELD BY THE RENO CITY COUNCIL IN THE CITY COUNCIL CHAMBERS AT RENO CITY HALL, 1 EAST FIRST STREET, RENO, NEVADA

HEARING DATE & TIME: WEDNESDAY February 22, 2023 at 10:00 AM

APPLICANT: P+J Ochs

CASE NUMBER: AN22-0092

PROJECT NAME: 1045 Hoge Road (AN220092)

DESCRIPTION: A request has been made by the applicant for a Conditional Use Permit for a residential development on the subject site. The subject site is located within the City of Reno, Nevada and the Master Plan and Land Use Ordinance of the City of Reno, Nevada. The applicant is requesting that the City Council approve a Conditional Use Permit for the subject site.

City of Reno  
Development Services Department  
PO Box 1000  
Reno, NV 89502

Grace Whitted | 657-4691

RENO

RECEIVED  
FEB 10 2023  
CITY CLERK

**AFFIDAVIT OF MAILING**

STATE OF NEVADA )

:ss.

COUNTY OF WASHOE )

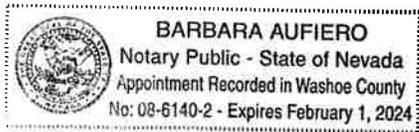
Mikki Huntsmen, being first duly sworn, deposes and says: That at all times hereinafter mentioned she was, and now is, the duly appointed City Clerk of the City of Reno, Washoe County, Nevada; that on the 10<sup>th</sup> day of February, 2023, she deposited in the United States Post Office at Reno, Nevada, copies of the attached postcard "Notice of Public Hearing" on which postage was fully prepaid, addressed to the property owners shown opposite their names, said noticing being marked "Exhibit A" and made a part hereof; that there is a regular communication by mail between the place of mailing and the place addressed; that said attached list contains the names and addresses of all owners of land in Case No. ANX 23-00001 (1045 Hoge Road Annexation) who are required to be notified by law.

*[Signature]*  
CITY CLERK

SUBSCRIBED and SWORN to before me this

10<sup>th</sup> day of February, 2023.

*[Signature]*  
Notary Public in and for the County of Washoe,  
State of Nevada



**NOTICE OF PUBLIC HEARING**

**Dear Property Owner:**

**YOU ARE HEREBY NOTIFIED** that the Reno City Council will hold a public hearing on **February 22, 2023 at 10 am** in the Council Chambers of City Hall, One East First Street, First Floor, Reno, Nevada, to consider testimony for Case # **ANX23-00001 (1045 Hoge Road Annexation)**

A request has been made for annexation of one ±3 acre parcel located northwest of Hoge Road ±670 feet west of its intersection with Mason Road. The subject site is located within the City of Reno Sphere of Influence and has a Master Plan land use designation of Unincorporated Transition (UT). Upon annexation, the subject site will have a zoning designation of Unincorporated Transition – 5 acres (UT-5).

As a property owner within **950** feet, you are invited to present written or oral testimony relative to the above. If you have any questions, please call **Grace Mackedon, Associate Planner at (775) 657-4691**.

Those who wish to submit public comment relative to the above, may do so by submitting public comment through the online public comment form found at [Reno.Gov/PublicComment](http://Reno.Gov/PublicComment), email to [PublicComment@reno.gov](mailto:PublicComment@reno.gov) or leave a voicemail at 775-393-4499. Comments received prior to 4:00 p.m. on the day preceding the meeting will be transcribed, provided to City Council for review, and entered into the record. Comments received after 4:00 pm on the day preceding the meeting will be provided to City Council for review prior to adjournment, and entered into the record.

**MIKKI HUNTSMAN, CITY CLERK AND CLERK OF THE CITY COUNCIL OF THE CITY OF RENO**

**NOTICE OF PUBLIC HEARING**

**Dear Property Owner:**

**YOU ARE HEREBY NOTIFIED** that the Reno City Council will hold a public hearing on **February 22, 2023 at 10 am** in the Council Chambers of City Hall, One East First Street, First Floor, Reno, Nevada, to consider testimony for Case # **ANX23-00001 (1045 Hoge Road Annexation)**

A request has been made for annexation of one ±3 acre parcel located northwest of Hoge Road ±670 feet west of its intersection with Mason Road. The subject site is located within the City of Reno Sphere of Influence and has a Master Plan land use designation of Unincorporated Transition (UT). Upon annexation, the subject site will have a zoning designation of Unincorporated Transition – 5 acres (UT-5).

As a property owner within **950** feet, you are invited to present written or oral testimony relative to the above. If you have any questions, please call **Grace Mackedon, Associate Planner at (775) 657-4691**.

Those who wish to submit public comment relative to the above, may do so by submitting public comment through the online public comment form found at [Reno.Gov/PublicComment](http://Reno.Gov/PublicComment), email to [PublicComment@reno.gov](mailto:PublicComment@reno.gov) or leave a voicemail at 775-393-4499. Comments received prior to 4:00 p.m. on the day preceding the meeting will be transcribed, provided to City Council for review, and entered into the record. Comments received after 4:00 pm on the day preceding the meeting will be provided to City Council for review prior to adjournment, and entered into the record.

**MIKKI HUNTSMAN, CITY CLERK AND CLERK OF THE CITY COUNCIL OF THE CITY OF RENO**

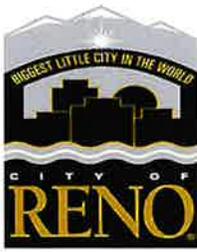
FirstOfpin	lastname	firstname	mailing1	mailing2
082-762-01	AKERS	PATRICK & MEGAN	705 HOGGE RD	
082-761-04	BECK	WILLIAM E	2052 ELNA RD	
Ward 4 NAB	Bond	Corey	1336 Lynx Street	
082-361-18	Briscoe	John	7255 Souverain Lane	
082-361-29	BURKE	FORD L & LAUREN	1676 WOODHAVEN CIR	
082-361-19	BURKE	TIMOTHY F	4945 EISAN AVE	
082-761-05	BURKE et al	GABRIEL T	1335 HOGGE RD	
082-361-16	CEVASCO LIVING TRUST		730 RUBY AVE	
082-762-03	CHEN	POYI	1045 HOGGE RD	
082-763-01	CHRISTENSON et al	TRACY M	805 HOGGE RD	
082-361-22	COOK & SON ENTERPRISES LLC		7950 ZARAGOZA CT	
082-763-04	CRITES	LOYD W & DIANA	1050 HOGGE RD	
082-763-04	CRUZ-NUNEZ	ARMANDO	635 HOGGE RD	
082-764-10	DIAZ et al	ARMANDO	3415 HEIGHTS DR	
082-361-17	FEDINIC	CYNTHIA	PO BOX 9358	
082-763-03	GUZMAN	SABAS G	9394 RED BARON BLVD	
082-761-02	HARRIS FAMILY TRUST	MILTON & NORMA	755 HARRIS RD	
Ward 4 NAB	Harvey	Bryan	1100 University Park Court	
082-762-08	HOFMANN FAMILY TRUST	PAUL & MARY	PO BOX 8785	
082-763-11	HOLST TRUST	LESLIE & DEBRA	760 HARRIS RD	
Ward 4 NAB	Kelly	Renee	2800 Scottsdale Road	
082-763-02	LEE et al	JOSEPH K	5120 MASON RD	
082-361-61	LICEA et al	CUAUTHEMOC	5275 HOGGE RD	
Ward 4 NAB	Luck	Victoria	7640 Bichon St	
082-763-05	MAKRIS FAMILY TRUST		198 HOGGE RD	
082-361-89	MAYA PROPERTIES LLC		995 WANDER WAY	
082-361-60	MCCOMBS LIVING TRUST		PO BOX 5966	
082-361-21	MORENO	STEPHANIE	7757 TULEAR ST	
082-361-62	North Valleys CAB		7115 Souverain Ln	Attn Patrick Shea
082-361-30	PARRA et al	RANDITA M & RAMON	1250 WEEDACHS RD	
082-764-08	POTTS	ERNEST M	1040 HOGGE RD	
082-764-09	PRESTON	TYLER M	4850 MASON RD	
082-761-03	ROBERT MCNAMARA & TRACY CANDELA TRUST		630 HOGGE RD	
Ward 4 NAB	SCOTT	ERIC	7200 TIMBER RIDGE CT	
082-361-34	Simmonds	Richard	P.O. Box 9059	
082-762-05	SMITH et al	DANIEL V	4965 MASON RD	
082-361-33	SMOTHERS	DALEEN R	5130 KOENIG RD	
	SMYRES FAMILY TRUST	GARY A & LOIS I	4670 OLMSTED CT	

ANY 23-00001  
 (1045 Hoge Road Amherst, N.Y.)



FirstOfpin	lastname	firstname	mailing1	mailing2
Ward 4 NAB	Souther United States of America	Jared	8591 Silver Shores Drive Bureau of Land Management	5665 Morgan Hill Rd
082-361-23	UNITED STATES OF AMERICA United States of America Dept of Housing and Urban Development		NONE Attn: Ramiro Delgado	34 Civic Center Plaza
	Washoe Co Assessor's Washoe County Comm. Dev. Washoe County Public Works Washoe County Treasurer		1001 E 9th St 1001 E 9th St 1001 E 9th St P.O. Box 30039	c/o Mojra Hauenstein
Ward 4 NAB	White	John	8552 Moth Circle	
082-762-06	WHITLOCK FAMILY TRUST	VINCENT & SANDRA	5015 MASON RD	
082-361-63	WILTOWSKY	RYAN	5267 HOGE RD	
082-764-07	WINTER et al Wood Rodgers, Inc.		3565 GYPSUM RD APT 4 1361 Corporate Blvd.	Attn: Eric Hasty
082-762-02	WYLLIE	RICHARD L & JUDITH A	755 HOGE RD	

	mailcity	mailstate	mailzip
Reno	NV		89506
Carson City	NV		89701
RENO	NV		0
Santa Ana	CA		92701
Reno	NV		89520
Reno	NV		89506
RENO	NV		89506
RENO	NV		89506
RENO	NV		89503
Reno	NV		89502
RENO	NV		89506



# CITY OF RENO PRINT ORDER FORM

Job Name : ANX23-00001 (1045 Hoge Road Annexation)

Contact Information (required fields):	
Name: Bailey Johnson and/or Barbara Aufiero	Date File is Available: 2-2-2023
Dept/Division: City Clerk's Office	Date Order Due: 2-7-2023
Contact Phone #: 775-334-2030	Contact Email: cityclerk@reno.gov
0371-7400-6000-	

<b>PRODUCTION</b>	<input checked="" type="checkbox"/> <input type="checkbox"/>	Copies: 52 Sides: SS <input type="checkbox"/> DS <input checked="" type="checkbox"/>	Page Size: <input checked="" type="checkbox"/> 8.5 X 11 <input type="checkbox"/> 8.5 X 14 <input type="checkbox"/> 11 X 17	<table border="1"> <thead> <tr> <th colspan="4">Paper Choices*</th> </tr> <tr> <th>Pastel</th> <th>Available Sizes &amp; Weights</th> <th>Prights (letter size only)</th> <th>Available Weights</th> </tr> </thead> <tbody> <tr> <td>Blue</td> <td>Letter, Legal, &amp; Cardstock</td> <td>Cosmic Orange</td> <td>24 lb &amp; cardstock</td> </tr> <tr> <td>Green</td> <td>Letter, Legal, &amp; Cardstock</td> <td>Gamma Green</td> <td>24 lb</td> </tr> <tr> <td>Ivory</td> <td>Letter, Legal, &amp; Cardstock</td> <td>Lift-Off Lemon</td> <td>24 lb</td> </tr> <tr> <td>Yellow</td> <td>Letter, Cardstock</td> <td>Lunar Blue</td> <td>24 lb &amp; cardstock</td> </tr> <tr> <td>Pink</td> <td>Letter, Legal</td> <td>Planetary Purple</td> <td>24 lb</td> </tr> <tr> <td>Goldenrod</td> <td>Letter, Legal</td> <td>Pulsar Pink</td> <td>24 lb</td> </tr> <tr> <td>Buff</td> <td>Letter</td> <td>Re-Entry Red</td> <td>24 lb &amp; cardstock</td> </tr> <tr> <td>Lilac</td> <td>Letter</td> <td>Solar Yellow</td> <td>24 lb &amp; cardstock</td> </tr> <tr> <td>Salmon</td> <td>Letter</td> <td>Terra Green</td> <td>24 lb &amp; cardstock</td> </tr> </tbody> </table> <p>* Other paper options are available, please specify in Special Instructions</p>	Paper Choices*				Pastel	Available Sizes & Weights	Prights (letter size only)	Available Weights	Blue	Letter, Legal, & Cardstock	Cosmic Orange	24 lb & cardstock	Green	Letter, Legal, & Cardstock	Gamma Green	24 lb	Ivory	Letter, Legal, & Cardstock	Lift-Off Lemon	24 lb	Yellow	Letter, Cardstock	Lunar Blue	24 lb & cardstock	Pink	Letter, Legal	Planetary Purple	24 lb	Goldenrod	Letter, Legal	Pulsar Pink	24 lb	Buff	Letter	Re-Entry Red	24 lb & cardstock	Lilac	Letter	Solar Yellow	24 lb & cardstock	Salmon	Letter	Terra Green	24 lb & cardstock	Collated <input type="checkbox"/> Uncollated <input type="checkbox"/>
	Paper Choices*																																																
	Pastel	Available Sizes & Weights	Prights (letter size only)	Available Weights																																													
	Blue	Letter, Legal, & Cardstock	Cosmic Orange	24 lb & cardstock																																													
Green	Letter, Legal, & Cardstock	Gamma Green	24 lb																																														
Ivory	Letter, Legal, & Cardstock	Lift-Off Lemon	24 lb																																														
Yellow	Letter, Cardstock	Lunar Blue	24 lb & cardstock																																														
Pink	Letter, Legal	Planetary Purple	24 lb																																														
Goldenrod	Letter, Legal	Pulsar Pink	24 lb																																														
Buff	Letter	Re-Entry Red	24 lb & cardstock																																														
Lilac	Letter	Solar Yellow	24 lb & cardstock																																														
Salmon	Letter	Terra Green	24 lb & cardstock																																														
	Paper Type & Color: _____ Paper Color: Blue <input type="checkbox"/>																																																
	Paper Weight: _____																																																
	<input type="checkbox"/> Oversized																																																

<b>FINISHING</b>	COIL BINDING <input type="checkbox"/>	COMB BINDING <input type="checkbox"/>	WIRE BINDING <input type="checkbox"/>	Binding: <input type="checkbox"/> Comb Bind <input type="checkbox"/> Coil Bind <input type="checkbox"/> Tape Bind Binding color (pick one): navy
	VELO BINDING <input type="checkbox"/>	TAPE BINDING <input type="checkbox"/>	PERFECT BINDING <input type="checkbox"/>	<input type="checkbox"/> Front cover: <input type="checkbox"/> Clear <input type="checkbox"/> Regency <input type="checkbox"/> Cardstock Color: navy <input type="checkbox"/> Back cover: <input type="checkbox"/> Clear <input type="checkbox"/> Regency <input type="checkbox"/> Cardstock Color: navy <input type="checkbox"/> 3-ring Binder Size: _____ Color: navy
	Binding: _____			

<b>FINISHING</b>	Laminating: <input type="checkbox"/> Glossy <input type="checkbox"/> Matte	Pouch Size: <input type="checkbox"/> 8.5 X 11 <input type="checkbox"/> 8.5 X 14 <input type="checkbox"/> 11 X 17	Mounting: <input type="checkbox"/> MNT <input type="checkbox"/> MNT & L <input type="checkbox"/> Foam	Carbonless paper: <input type="checkbox"/> 2-part <input type="checkbox"/> Color <input type="checkbox"/> 3-part <input type="checkbox"/> BW <input type="checkbox"/> 4-part
	Laminate/ Mount: _____			

<b>FINISHING</b>	<b>STAPLING</b> <input type="checkbox"/> <input type="checkbox"/>	<b>FOLDING</b> <input type="checkbox"/> Single <input type="checkbox"/> C Fold <input type="checkbox"/> Z Fold	<b>CUTTING</b> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<b>DRILLING PADS</b> <input type="checkbox"/> <input type="checkbox"/>	<b>SHRINKWRAP</b> <input type="checkbox"/>	<b>TABS</b> <input type="checkbox"/>	Tab Font: _____ Tab Text: 1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____ 7. _____ 8. _____ 9. _____ 10. _____
	<b>Finish</b> <input type="checkbox"/> <input type="checkbox"/>						
				How many pads? _____ Pages per pad: _____			

## Special Instructions

Blue Postcards needed by February 7, 2023 at 10 am. Please deliver to City Clerk's Office on the 2nd Floor at Reno City Hall.